



American Academy of Health Physics
American Board of Health Physics

N · E · W · S

AAHP PRESIDENT'S MESSAGE

Kent N. Lambert, CHP, President

In preparing this article, I reviewed the eight prior articles that were published by my predecessors. I noted that two were titled “President’s Message” and the others were titled “State of the Academy Address”. The latter induces visions of the “State of the Union Address” given annually by our country’s President, which leads to unpleasant flashbacks of the political season we just endured. For this reason, I have chosen the above title. Let’s all be thankful that we do not have a two party system of nominating and electing Academy officers and directors.

In this “President’s Message” I will update several activities which have occurred over the last six months or are upcoming. Be forewarned, any smooth segues between the following paragraphs are purely accidental.



Writing this article in mid-October (for publication in early December) is awkward in that between the writing and publication, one of the key activities of the American Board of Health Physics occurs — determining and announcing who successfully completed the examination phase of the certification process. Andy Miller, our ABHP Chair, reports that grading is on schedule at the time of this writing, and barring unforeseen circumstances, the examinees have learned the results at the time of this publication. Be sure to check out the January *CHP Corner* for the list of successful examinees.

As indicated in my last message, we appealed the Council on Engineering and Scientific Specialty Board’s (CESB) ruling on the two-year accreditation of our certification processes. (The normal accreditation period is five years.) The appeal was rejected by the narrowest of margins. In subsequent conversations with the CESB Executive Director, the basis for our appeal was not understood nor correctly summarized. Had we not been inappropriately barred from the discussion prior to the council’s vote, we could have corrected some misconceptions and likely had a different

outcome. However, in a late unfolding of events, Nora Nicholson, our CESB representative, received a letter from the CESB. In it the CESB recognizes its mistake, their accrediting committee recommends extension of our accreditation to a full five years, and their Board of Directors is voting on the matter.

(Editor's Note: see Section 6.9.5 of the meeting minutes of the Executive Committee, located at the end of this issue, for a full discussion of the accreditation disagreement)

The Nuclear Regulatory Commission's Advisory Committee on the Medical Use of Isotopes (ACMUI) is seeking nominations for a committee member to be the radiation safety officer representative. This position, currently held by Academy member Susan Langhorst, will be vacant due to term limits. The Health Physics Society is nominating three radiation safety officers for NRC consideration; all of whom are Certified Health Physicists. These nominees are: Barbara Hamrick, Joseph Ring, and Michael Sheetz. The Academy is endorsing these nominations.

The Academy utilizes Wells Fargo Advisors to manage its investment funds. As explained by Neil Abravanel (our investment manager), Wells Fargo Advisors is a separate entity under the Wells Fargo umbrella and had no involvement in the activities reported in the media earlier this year. Indeed, the fees we pay for professional management of our investments are not account based; the fees are a simple percentage of the value of assets that Wells Fargo Advisors manages.

As most are aware, Nancy Johnson will be retiring shortly after the January meeting in Bethesda, Maryland. Because more Academy members could participate then, we previously celebrated her career at the Annual Meeting in Spokane, Washington. In addition to a retirement gift and card, Nancy's years of dedicated service to the Academy (and Board) were honored by renaming the Academy Service Award to the Nancy K. Johnson Service Award.

Nancy will be succeeded (as she cannot be replaced) by Amy Wride-Graney, with Brett Burk taking on the Executive Director role. Amy has been working at Burk and Associates (BAI) in the processing department for the past two and a half years. You have probably even emailed or talked with her on the phone. Prior to joining the team at BAI, she worked for 11 years with Loudoun County Mental Health in a clinical position. While that work was challenging and rewarding, it was time to take advantage of a new opportunity.

Amy graduated from St. John Fisher College in Rochester, New York with a B.A. in Psychology. After many years of cold weather in New York, she came to her senses and re-located to the warmer climes of Northern Virginia 25 years ago. Amy enjoys spending time with her husband and two daughters, traveling, and enjoying long days at the beach.

She is looking forward to working with the members of the Academy, and is appreciative of having the chance to learn from Nancy.



ABHP EXAM APPLICATION REMINDER

The time is NOW! Applications to take either part of the 2016 ABHP examination must be filed with the Secretariat, and postmarked **no later than 15 January 2017**.

Application information may be found [here](#).

CALL FOR NOMINATIONS – 2017 JOYCE P. DAVIS MEMORIAL AWARD

Timothy D. Taulbee, CHP, Chair of the Professional Standards and Ethics Committee

The American Academy of Health Physics (AAHP) established the Joyce P. Davis Memorial Award in recognition of her dedication to the advancement of health physics and her humanitarian efforts to uphold the ethics of the profession. In her honor, the AAHP provides this award in recognition of those Certified Health Physicists that maintain high professional standards and ethics in their careers.

December is a great time to start thinking about those individuals in the Academy, who possess the great qualities of high professional standards and ethics, so they may be recognized at next year's meeting in Raleigh, North Carolina. During this season and into the New Year, I encourage all members to nominate a deserving member of AAHP for this prestigious award. Any member of the Academy can make nominations. The recipient of this award should demonstrate excellence in professional achievement as well as being admired for ethical behavior and interpersonal skills. This award focuses more on professional work in health physics, whereas the William McAdams Award focuses more on service to the AAHP and the Board.

The previous recipients of the award are:

- John P. Kelly, 2002
- James E. Tarpinian, 2004
- Carol D. Berger, 2006
- Howard W. Dickson, 2008
- Frazier Bronson, 2010
- Bryce Rich, 2014
- John Frazier, 2016

Based on this listing, one may conclude that this award is only given every-other year or on even years only. This is not true! The award can be given every year. For some reason, the committee has only received a single nomination about every-other year. Let's make 2017 a first by nominating more individuals, and by making an award on back to back years.

The eligibility requirements are:

1. A member of the AAHP for at least 10 years
2. A champion of professional standards and ethics, and
3. Exemplary professional service to the AAHP or the American Board of Health Physics.

Nominating a deserving member of the AAHP is not difficult and only requires the following:

1. A nomination letter
2. A brief biographical resume of the nominee's career
3. A description of their service to the profession and the AAHP, and
4. At least three reference letters in support of the nomination from other AAHP members.

Nominations need to be submitted to the AAHP Nominating Committee before 01 March 2017. The Selection Committee for this distinguished award is comprised of: the AAHP Professional Standards and Ethics Committee Chair, the Past-President of the AAHP, and the Past-Chair of the ABHP.

The award will be presented at the AAHP Awards Luncheon during the 62nd Health Physics Society meeting in Raleigh, North Carolina.

NOTE: Your AAHP Nominating Committee Chair is Earl Fordham
earl.fordham@gmail.com

THE 2016 CHP SALARY SURVEY

Gary Lauten, CHP

Introduction

The 2016 Certified Health Physicist (CHP) survey data was collected by having CHPs submit their responses to survey questions on a web-based data entry form. As was done in previous years, data was collected in conjunction with a salary survey of the entire Health Physics Society (HPS).

Data Analysis

The salary ranges marked by CHPs on the completed survey forms were rounded to the midpoints of those ranges before statistical analyses were performed. For example, if a CHP marked the salary range \$100,000 to \$102,499; their salary was rounded to the midpoint value of \$101,250.



Responses from CHPs who were employed either part-time or were retired were not analyzed, since the data did not allow meaningful comparisons to be made.

To prevent a skewing of the results, data from nine survey respondents were excluded from the data analysis because they indicated that they earned less than \$62,500 or more than \$205,000 per year.

Of the 52 respondents who reported receiving a significant (10% or more) salary increase upon attaining ABHP certification:

- 23% received this increase from their current employer
- 25% from a promotion with their current employer
- 48% received this increase from a new employer, and
- 4% did not specify

147 CHPs (74% of those responding to the question) indicated that they did not receive a significant salary increase upon attaining certification.

Data Presentation

In an effort to make the results of the survey interesting and useful, CHPs were subcategorized by: education, primary job responsibility, years of experience, and other combinations of these subcategories.

Readers are advised that (for statistical validity):

- Results were given only if there were 10 or more CHPs within that subcategory
- Data presented for one subcategory of CHPs may not be possible for another subcategory, and
- The subcategories in the tables may also change from year to year, depending on the number of responses received

Every effort was made to keep the subcategories consistent with previous surveys.

NOTE: Questions about this survey should be directed to Gary Lauten
chpsalarysurvey@yahoo.com

Tables and Figures

Tables show results for full-time CHPs who received health, vacation, and retirement benefits from their primary employer, unless otherwise noted.

Histograms of the data shown in Table 1 - “All CHPs”, and Table 2 – “Masters Health Physics” are included as Figures 1 and 2 respectively.

Table 1: All CHPs

	Count	Average	Median	Max	Min	Std Dev
CHPs	208	\$136,394	\$136,250	\$203,750	\$63,750	\$28,659

Table 2: CHPs by Education and Field

	Count	Average	Median	Max	Min	Std Dev
Bachelors Health Physics	14	\$126,071	\$122,500	\$176,250	\$71,250	\$29,278
Bachelors Other Field	21	\$129,345	\$131,250	\$203,750	\$83,750	\$29,674
Masters Health Physics	93	\$137,406	\$141,250	\$201,250	\$63,750	\$29,004
Masters Other Field	27	\$138,565	\$138,750	\$203,750	\$88,750	\$25,067
Masters Nuclear Engineering	13	\$134,327	\$131,250	\$201,250	\$81,250	\$33,481
Ph.D. Health Physics	21	\$150,298	\$156,250	\$198,750	\$78,750	\$31,069

Table 3: CHPs by Education and 6-15 Years of Experience

	Count	Average	Median	Max	Min	Std Dev
All CHPs 6-15 Yrs Experience	32	\$108,750	\$107,500	\$181,250	\$63,750	\$25,129
Masters Health Physics	15	\$112,583	\$113,750	\$143,750	\$63,750	\$23,939

Table 4: CHPs by Education and >15 Years of Experience

	Count	Average	Median	Max	Min	Std Dev
All CHPs >15 Yrs Experience	175	\$141,436	\$141,250	\$203,750	\$76,250	\$26,429
Bachelors Other Field	20	\$131,625	\$131,250	\$203,750	\$98,750	\$28,496
Masters Health Physics	78	\$142,179	\$145,000	\$201,250	\$76,250	\$27,528
Masters Nuclear Engineering	10	\$144,500	\$142,500	\$201,250	\$101,250	\$30,529
Masters Other Field	22	\$141,932	\$140,000	\$203,750	\$93,750	\$21,300
Ph.D. Health Physics	19	\$156,118	\$156,250	\$198,750	\$108,750	\$25,840

Table 5: CHPs by U.S. Regions*

	Count	Average	Median	Max	Min	Std Dev
Northeast	30	\$135,750	\$138,750	\$176,250	\$88,750	\$26,825
Midwest	26	\$130,192	\$122,500	\$198,750	\$98,750	\$23,475
South	63	\$134,266	\$136,250	\$203,750	\$71,250	\$29,079
West	62	\$138,669	\$138,750	\$203,750	\$76,250	\$31,054

*The four major regions of the United States as defined by the U.S. Census Bureau for which data are presented represent groups of states as follows:

Northeast: Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont.

Midwest: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin.

South: Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, West Virginia.

West: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming.

Table 6: Masters Health Physics and Primary Employer

	Count	Average	Median	Max	Min	Std Dev
Federal Government	15	\$138,083	\$143,750	\$161,250	\$101,250	\$20,647
Medical	14	\$128,214	\$133,750	\$186,250	\$63,750	\$29,874
University	12	\$109,583	\$106,250	\$171,250	\$76,250	\$26,593
National Laboratory	15	\$147,250	\$146,250	\$196,250	\$111,250	\$24,691
Government Contractor	10	\$139,000	\$136,250	\$183,750	\$106,250	\$25,206

Table 7: All CHPs by Other Certifications

	Count	Average	Median	Max	Min	Std Dev
NRRPT	34	\$129,044	\$131,250	\$196,250	\$76,250	\$26,341
Other	25	\$139,050	\$138,750	\$198,750	\$76,250	\$29,697

Table 8: Masters Health Physics and Primary Job Responsibility

	Count	Average	Median	Max	Min	Std Dev
Administration	11	\$155,114	\$153,750	\$183,750	\$118,750	\$18,213
Applied Health Physics	33	\$130,795	\$133,750	\$196,250	\$63,750	\$30,742
Medical	11	\$139,205	\$143,750	\$201,250	\$88,750	\$35,423

Table 9: All CHPs by Primary Job Responsibility

	Count	Average	Median	Max	Min	Std Dev
Administration	16	\$156,875	\$151,250	\$203,750	\$113,750	\$25,941
Applied Health Physics	76	\$131,941	\$133,750	\$198,750	\$63,750	\$30,289
Dosimetry	14	\$142,857	\$141,250	\$176,250	\$113,750	\$17,694
Environmental	14	\$135,536	\$138,750	\$188,750	\$78,750	\$31,553
Instrumentation	11	\$123,750	\$111,250	\$176,250	\$98,750	\$26,053
Medical Health Physics	16	\$141,875	\$143,750	\$201,250	\$88,750	\$31,669
Power Reactor	12	\$146,875	\$147,500	\$201,250	\$116,250	\$26,780
Regulations/Standards	13	\$133,558	\$133,750	\$163,250	\$101,250	\$19,079

Table 10: CHPs as Professional Staff (All CHPs in this category & by Education)

	Count	Average	Median	Max	Min	Std Dev
All CHPs in this Category	101	\$132,537	\$133,750	\$201,250	\$71,250	\$25,799
Masters Health Physics	41	\$135,945	\$138,750	\$201,250	\$76,250	\$27,467
Masters Other Field	12	\$129,583	\$133,750	\$151,250	\$88,750	\$17,656

Table 11: CHPs as Supervisor of Professional Staff (All CHPs in this category & by Education)

	Count	Average	Median	Max	Min	Std Dev
All CHPs in this Category	36	\$145,347	\$146,250	\$201,250	\$91,250	\$24,099
Masters Health Physics	18	\$145,000	\$150,000	\$176,250	\$91,250	\$25,771

Table 12: All CHPs as RPM/RSO, University RSO, Medical RSO

	Count	Average	Median	Max	Min	Std Dev
All CHPs RPM / RSO	22	\$140,682	\$141,250	\$203,750	\$83,750	\$32,394
All CHPs University RSO	13	\$114,904	\$118,750	\$141,250	\$76,250	\$18,892
All CHPs Medical RSO	20	\$146,625	\$143,750	\$201,250	\$81,250	\$29,683

Figure 1: Histogram of Table 1 Data, all CHPs

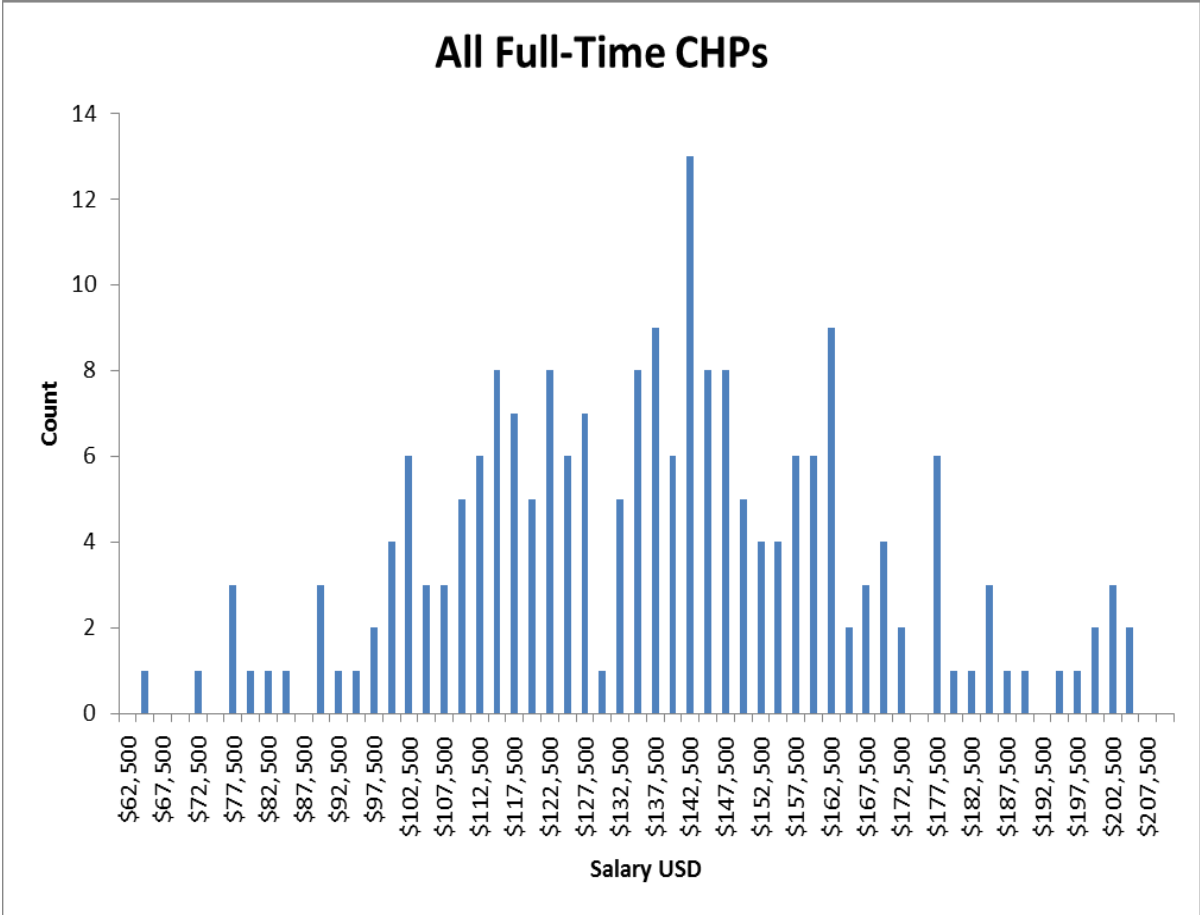
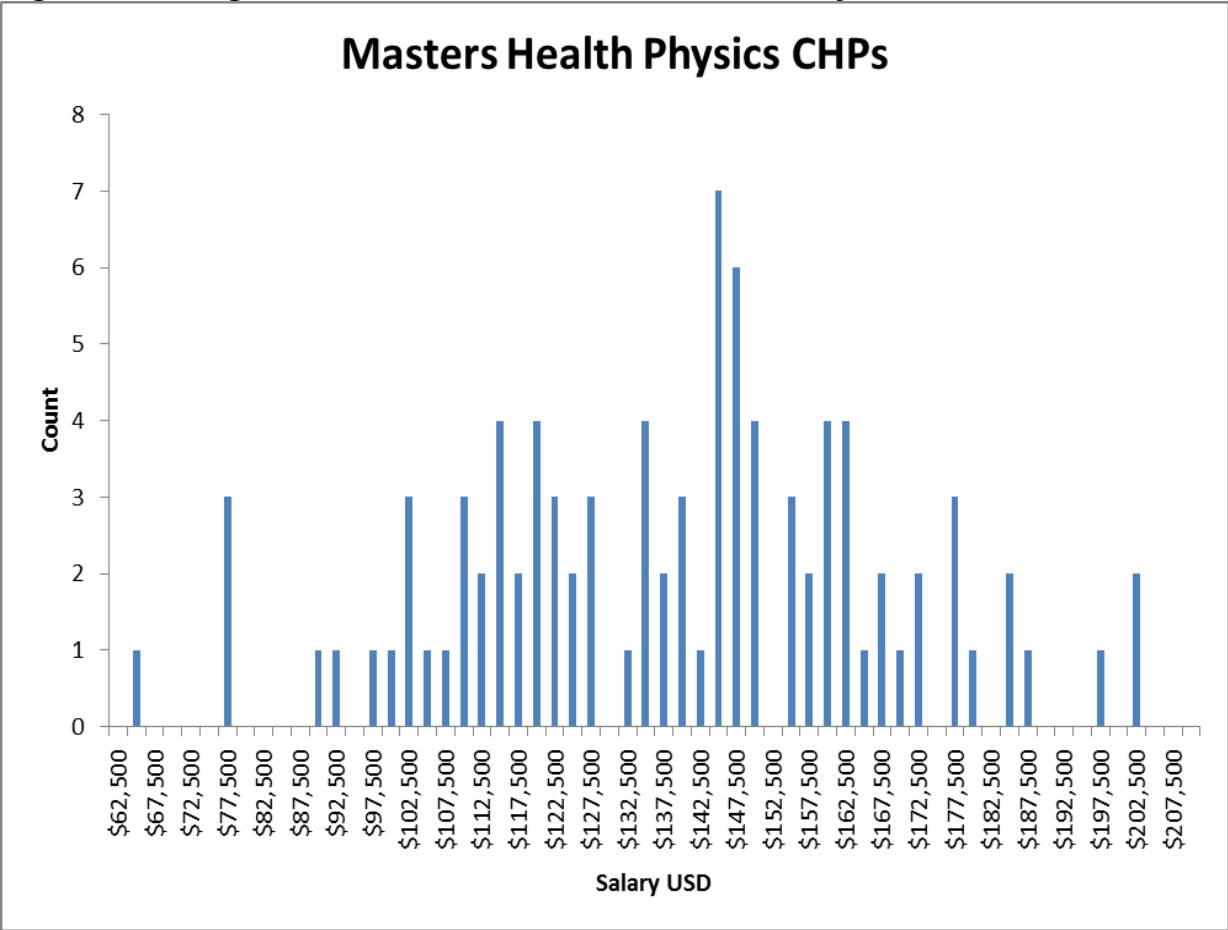


Figure 2: Histogram of Table 2 Data, Masters Health Physics CHPs



Acknowledgements

Thank you for participating in this survey. Your confidential data benefits the entire health physics community, and is never shared such that it would be possible to identify individual participants.

AMERICAN ACADEMY OF HEALTH PHYSICS - 2017

VOTING MEMBERS OF THE EXECUTIVE COMMITTEE

Note: term expires at end of the year indicated

PRESIDENT

Kyle Kleinhans ('18)
2101 Doane Lane
Strawberry Plains, TN 37871
(865)241-1024 Work
(865)919-8525 Mobile
kyle.kleinhans@cns.doe.gov

PRESIDENT-ELECT

Kathy Pryor ('19)
Battelle Pacific NW Nat'l Lab
PO Box 999, MSIN K1-68
Richland, WA 99352
(509)371-7888
Kathy.pryor@pnnl.gov

PAST PRESIDENT

Kent Lambert ('17)
300 Glenside Rd
Millville, NJ 08332
(215)762-2908
Kent.lambert@drexel.edu

SECRETARY

Rebecca Grabarkewitz ('18)
4303 Martin Pkwy
Colleyville, TX 76034
(214)857-0468
beckylgrab@gmail.com

TREASURER

Scott Schwahn ('19)
ORNL
1 Bethel Valley Rd
Oak Ridge, TN 37831-6461
(865)617-1845
schwahnso@ornl.gov

DIRECTOR & PAST-TREASURER

Steven Brown ('17)
7505 South Xanthia Place
Centennial, CO 80112
(303)524-1124
(303)941-1506 cell
Shb12@msn.com

DIRECTOR

Jay Poston ('18)
2903 Harvest Hill Drive
Friendswood, TX 77546
(281) 703-4702
jayposton@comcast.net

DIRECTOR & PARLIAMENTARIAN

Jim Stafford ('17)
347 Beech Island Ave
Beech Island, SC 29842
(803) 208-3598
Jim.stafford@aecom.com

DIRECTOR

Toshihide Ushino ('19)
24782 San Doval Lane
Mission Viejo, CA 92691
(949)588-8491
tushino51@yahoo.com

ABHP CHAIR, EX-OFFICIO MEMBER

Jay Tarzia ('17)
Radiation Safety & Control Services
91 Portsmouth Ave
Stratham, NH 03885
(603)778-2871 ext 228
(603)944-2317 cell
jptarzia@radsafety.com

APPOINTED POSITIONS

PROGRAM DIRECTOR

Amy Wride-Graney
American Academy of Health Physics
1313 Dolley Madison Blvd, Ste. 402
McLean, VA 22101
(703)790-1745 ext. 225 Work
(703)790-2672 FAX
awride-graney@burkinc.com

NEWSLETTER EDITOR

Harry Anagnostopoulos
(610) 337-5322 Work
Harold.Anagnostopoulos@nrc.gov

ASSISTANT EDITOR

Michael Zittle
(206) 616-8901
mzittle@uw.edu

WEBMASTER

E. Scott Medling
Medlines1@cox.net

ASSISTANT WEBMASTER

James S. Willison
AECOM
2131 Centennial Avenue, SE
Aiken, SC 29803
(803) 502-9852
jim.willison@aecom.com

AAHP APPOINTEES

ABMP:

Michael C. Erdman (1/09 through 12/17)
Hershey Medical Center
Health Physics MC H141
Hershey, PA 17033
(717) 531-4222
merdman@psu.edu

Michael Sheetz (1/08 through 12/16)
6945 Rosewood St
Pittsburgh, PA 15208
(412) 624-2728
msheetz@pitt.edu

Amir Huda (1/13 through 12/18)
(599) 278-8427
ahuda@csufresno.edu

AAHP LIAISONS:

ACMUI:

Michael Sheetz (2016 through 2018)
msheetz@pitt.edu

Dean Broga, alt. (2016 through 2018)
dwbroga@gmail.com

CRCPD:

Earl Fordham
WA Dept. of Health, Off Rad Protection
309 Bradley Blvd., Suite 201
Richland, WA 99352
(509) 946-0234 Work
earl.fordham@gmail.com

HPS:

Mark (Andy) Miller
23012 Roberts Run
Bay Village OH 44140
(615) 557-8178
Miller1099@hotmail.com

NRRT:

Dave Tucker
tuckerdm@mcmaster.ca

ABHP LIAISONS:

CESB:

Nora Nicholson
nora.nicholson@dom.com

Kent Lambert (alternate)
kent.lambert@drexel.edu

AAHP COMMITTEES AND CHAIR

Appeals

Frank Costello, Chair ('18)
708 Concord Way
Hatfield, PA 19440
(484)-250-5833
03781@comcast.net

Continuing Education

Glenn Sturchio, Chair ('18)
3652 Annapolis Way
Jacksonville, FL 32224
(904)329-4418
sturchio.glenn@mayo.edu

Exam Site

Sean Murphy, Chair ('17)
PO Box 161
Richland, WA 99352
kennewick.murphy@gmail.com

Finance

Steven Brown ('17)
7505 South Xanthia Place
Centennial, CO 80112
(303)524-1124
(303)941-1506 cell
Shb12@msn.com

Nominating

Nora Nicholson, Chair ('18)
10708 Heavenwood Ct
Spotsylvania, VA 22553
(540)-894-2071
Nora.Nicholson@dom.com

Professional Development

Balwan Hooda, Chair ('17)
Brookhaven National Lab
30 Bell Ave, Bldg 490
Upton, NY 11973
(631)-344-8107
bhooda@bnl.gov

Professional Standards & Ethics

Jack Buddenbaum, Chair ('17)
3286 Maynard Road
Shaker Heights, OH 44122
(216) 491-9690
jackbuddenbaum@gmail.com

Title Protection/Professional Recognition

Jay Maisler, Chair ('17)
16802 Woburn Lane
Lutz, FL 33549
(813)962-1800
jmaisler@enercon.com

AAHP COMMITTEE MEMBERS

Derek Favret ('19)
Henry Kahnhauser ('17)

Keith Brown ('18)
James Cherniack ('17)
Janet Gutierrez ('18)
Mike Stabin ('19)
Jim Willison ('17)

Adel Baryoun ('18)
Jeff Bruner ('19)
Brad Serfas ('19)

Scott Schwahn ('19)
Jay Tarzia ('17)

James Bogard ('17)
Morgan Cox ('17)
Steve Dewey ('19)
Kathleen Dinnel-Jones ('17)
John Hageman ('18)
Tony Mason ('19)
Cheryl Olson ('17)
Bill Rhodes (ABHP Vice Chair) ('17)

Dennis Clum ('18)
Jim Herrold ('18)
Scottie Walker ('19)
Jeff Kotsch ('18)
Allison Wilding ('18)

Dan Burnfield ('19)
Todd Davidson ('18)
John Keklak ('18)
Bryce Rich ('19)

Richard Harvey ('18)
Charles Kent ('17)
Ruth McBurney ('17)
Paul Ward ('18)
Jim Yusko ('19)

VOTING MEMBERS OF THE ABHP

CHAIR

Jay Tarzia ('18)
Radiation Safety & Control Services
91 Portsmouth Ave
Stratham, NH 03885
(603)778-2871 ext 228
(603)944-2317 cell
jptarzia@radsafety.com

VICE CHAIR

William Rhodes ('19)
2 Moon Shadow Ct
Placitas, NM 87043
(505)844-4597
wgrhode@sandia.gov

SECRETARY

Victoria Morris, ('19)
11962 Stone Quarry Court
Cincinnati, OH 45251
(513) 673-8449
mor3pm@gmail.com

PARLIAMENTARIAN

Robert May, ('18)
1701 Middleton Place
Virginia Beach, VA 23456
(757) 269-7632
(757) 718-4397 cell
may@jlab.org

MEMBER

Cindy Flannery ('21)
43421 Ballantine Pl
Ashburn, VA 20147
(703)858-4898
cindy.flannery@nrc.gov

MEMBER

Wayne Gaul ('20)
50 Lyme Bay
Columbia, SC 29212
(803)732-1017
wayne.gaul@tideh2o.net

MEMBER

Charles A. "Gus" Potter ('17)
508 Owl Court SE
Albuquerque, NM 87123
(505)844-2750
capotte@sandia.gov

MEMBER

Glenn Sturchio ('20)
3652 Annapolis Way
Jacksonville, FL 32224
(904)329-4418
sturchio.glenn@mayo.edu

PROGRAM DIRECTOR

Amy Wride-Graney
American Board of Health Physics
1313 Dolley Madison Blvd, Ste 402
McLean, VA 22101
(703)790-1745 ext 225
awride-graney@burkinc.com

PART 1 PANEL OF EXAMINERS

Karen Barcal, Chair
1538 Wagon Train Dr SE
Albuquerque, NM 87123
(505)294-1899
kbporch928@sprintmail.com

James Cherniack, Vice Chair
11 Datillo Rd
Derry, NH 03038
(339)293-9051 cell
James.cherniack@fda.hhs.gov

Chris Martel, Past Chair
51 Hayden Rowe
Hopkinton, MA 01748
(508)497-9057
Chris.martel@verizon.net

PART 2 PANEL OF EXAMINERS

Kathleen Dinnel-Jones, Vice Chair
1955 Rheem Drive
Pleasanton, CA 94588
(925)484-3379
kddinnel@ix.netcom.com

Allen Mabry, Chair
713 Arjean Dr
Wilmington, NC 28411
(910)686-7092
amabry@ec.rr.com

Wei-Hsung Wang, Past Chair
3841 S Lakeshore Drive
Baton Rouge, LA 70808
(225)578-2743
weihsung@lsu.edu

MEMBERS

Karen Barcal, ('18)
James Cherniack, ('18)
Derek Favret, ('20)
Peter Hollenbeck, ('20)
Janine Katanic, ('17)
Christopher Malcolmson, ('20)
Chris Martel, ('18)
David Medich, ('19)
Tom Mohaupt, ('19)
Govind Rao, ('18)
Rodican Reed, ('20)
Michael Whalen, ('17)

MEMBERS

Matthew Arno, ('19)
Wes Boyd, ('20)
William Bullard, ('18)
Michael Campbell, ('18)
Jeff Chapman, ('17)
Kathleen Dinnel-Jones, ('19)
John Dixon, ('18)
Daniel Evans, ('19)
Milan Gadd, ('20)
Gerald George, ('20)
Andrea Geyer, ('20)
Tom Hansen, ('17)
Gregory E. Jones, ('19)
John Kinneman, ('19)
Henry Lynn, ('17)
Allen Mabry, ('19)
William McCarthy, ('17)
Joseph McDonald, ('18)
Aaron Miaullis, ('20)
Hans Oldewage, ('20)
Jack Parry, ('20)
David Rynders, ('18)
Clifford Stephan, ('18)
Johnafred Thomas, ('18)
John Tomon, ('18)
William Uhland, ('18)
Latha Vasudevan, ('18)
Scottie Walker, ('20)
Wei-Hsung Wang, ('19)

CHP News Editor's Note

The AAHP Executive Committee meets twice each year. The committee provides the minutes of their meetings to the AAHP membership, with a goal of encouraging transparency with, and participation by, the members. The minutes are comprehensive but were edited for brevity, where appropriate.

Members may be particularly interested in the following topics:

Certification of Nuclear Medicine Technologists.....	Section 5.1
Voting process for ethics violations.....	Section 6.7
Medical physics licensing and reciprocity.....	Sections 6.8, 11.8
Radiation safety position under the National Incident Management System.....	Section 6.9.2
ABHP accreditation.....	Section 6.9.5
Use of the acronym "CHP".....	Section 11.10

AAHP EXECUTIVE COMMITTEE 2016 Annual Meeting Minutes Sunday, 17 July 2016, 0830 to 1700 Spokane, Washington

1.0 Call to Order

The meeting of the Executive Committee (EC) of the American Academy of Health Physics (AAHP) was called to order on 17 July 2016, in Spokane, Washington, by President Lambert at 0830.

2.0 Welcome to Members and Guests

A general welcome to the meeting was provided by President Lambert to the meeting attendees.

Name	AAHP Position or Affiliation
Kent Lambert	President/Alternate Liaison to the Council of Engineering and Scientific Specialty Boards (CESB)
Kyle Kleinhans	President-Elect
Robert Miltenberger	Past President
Rebecca Grabarkewitz	Secretary
Steven Brown	Treasurer
Alan Jackson	Director and Past-Secretary
Louise Buker	Director
Jay Poston	Director

Jim Stafford	Director and Parliamentarian
Mark (Andy) Miller	American Board of Health Physics (ABHP) Chair, Ex-Officio Member/Liaison to Health Physics Society (HPS)
Nancy Johnson	AAHP Executive Director
Jim Willison	Continuing Education Committee Chair/Assistant Webmaster
Earl Fordham	Nominating Committee Chair/Liaison to Conference of Radiation Control Program Directors (CRCPD)
Tim Taulbee	Professional Standards & Ethics Committee Chair
Jay Maisler	Title Protection/Professional Recognition Committee Chair
Kathryn Pryor	President-Elect Designate
Scott Schwahn	Treasurer-Elect
Toshihide Ushino	Director-Elect

3.0 Discussion and Approval of Agenda

Mr. Stafford indicated that a quorum was present. Mr. Lambert asked if there were any additions or deletions to the agenda. Ms. Johnson noted the following items as additions under “new business”:

- Possible Reciprocity with the American Board of Medical Physics (ABMP)
- Future Title Protection Efforts with American Industrial Hygiene Association (AIHA)
- Others’ Use of CHP (Certified HIPAA Professional)
- Addition of Mentor Award

Individual reports to the EC were submitted along with the agenda in advance of the meeting.

4.0 Approval of Minutes of January 2016 Meeting

Mr. Lambert asked if there were any additions or deletions to the minutes. EC members did not identify any necessary changes.

5.0 Reports of 2016 Officers

5.1 President – Kent Lambert

Mr. Lambert noted that AAHP now has a contract with Burk & Associates, Inc. (BAI) that is executed. BAI accepted the contract as proposed by AAHP without any changes.

Mr. Lambert stated that the EC held a teleconference on 29 April 2016. He proposed another teleconference in late October of 2016. This will help the EC take actions and/or votes in a more timely manner rather than waiting for the next EC meeting every six months. Mr. Kleinhans inquired about the minutes for teleconference. Ms. Grabarkewitz acknowledged she needed to send out the minutes to EC. She recommended that minutes for future teleconferences could be included as part of Secretary’s Report.

Mr. Lambert is planning to meet with Nancy Kirner tonight. This will be a planning meeting for a meeting to be held on Tuesday night with Lynn Fairobent, Executive Director of the American Association of Physicists in Medicine (AAPM), and Melissa Martin, President-Elect of AAPM.

Mr. Lambert noted that the action for the logo infringement was resolved. Radlily Software removed the CHP logo from their smartphone application.

Dr. Carmine Plott, CHP, had concerns about the certification board for nuclear medicine technologists. This certification board conducted a survey of their members about their roles as radiation safety officers (RSOs) at medical institutions. Her concern was that survey was not including HPS members, which would have many RSOs. After obtaining the survey results, the certification board decided to proceed with a radiation safety certification for nuclear medicine technologists. Mr. Lambert noted that AAHP has some concerns about that, but there is not much AAHP can do. Mr. Lambert felt that the certification board should clearly state that their radiation safety certification is not approved by the Nuclear Regulatory Commission (NRC), and thus, the certification cannot move members towards being an RSO. The purpose of the radiation safety certification is not clear or what it would accomplish.

BAI has identified a potential successor to Ms. Johnson; however, they are not ready to make an announcement at this point in the transition.

5.2 President-Elect – Kyle Kleinhans

Mr. Kleinhans appointed Michael Sheetz to serve as the AAHP Liaison to the NRC Advisory Committee on Medical Uses of Isotopes (ACMUI), and he appointed Dean Broga to serve as the AAHP Alternate Liaison to the NRC ACMUI. Both appointments are for the period 2016-2018.

After consulting with Bob Cherry, President-Elect of HPS, Mr. Kleinhans appointed Mr. Miller to serve as the AAHP Liaison to HPS for another term covering the period 2017-2019. He also appointed Dave Tucker to serve as the AAHP Liaison to National Registry of Radiation Protection Technologists (NRRPT) beginning in 2017.

Mr. Kleinhans recommended the following individuals to serve as committee chairs and committee member replacements.

RECOMMENDATIONS FOR COMMITTEE CHAIRS FOR 2017

COMMITTEE*	2016 CHAIR	RECOMMENDED CHAIR FOR 2017
Appeals	Sarah Hoover	Frank Costello ('18)
Continuing Education	James S. Willison	Glenn Sturchio ('18)
Exam Site	Christopher Graham	Sean Murphy ('17)
Nominating	Earl Fordham	Nora Nicholson ('18)
Professional Development	Janet Johnson	Balwan Hooda ('17)
Professional Standards & Ethics	Tim Taulbee	Jack Buddenbaum ('17)
Title Protection/Professional Recognition	Jay Maisler	Jay Maisler ('17)

*Chair and Membership of the Finance Committee is set by the Bylaws.

RECOMMENDATIONS FOR COMMITTEE MEMBER REPLACEMENTS FOR 2017

COMMITTEE	APPOINTMENT	REPLACING	ALTERNATE**
Appeals	Derek Favret	Sarah Hoover	Rodney Bauman
Continuing Education	Michael Stabin	Robert Sitsler	Duncan White
			Erin Niven
Exam Site	Jeff Bruner	Christopher Graham	William Uhland
	Brad Serfas	Josep Zic	
Nominating	Tony Mason	Earl Fordham	Ed Bailey
	Steve Dewey	Robert Morris	
Professional Development	Scottie Walker	Janet Johnson	Mutty Sharfi
Professional Standards & Ethics	Dan Burnfield	Tim Taulbee	Thomas Morgan
	Bryce Rich	Robert Cherry	
	Todd Davidson	Kathy Pryor***	
Title Protection/Professional Recognition	Jim Yusko	John Solini	Grant Ceffalo

**Two alternates were nominated for those committees containing a member running for AAHP office.

***Ms. Pryor was elected as AAHP President-Elect, effective 2017.

5.3 Past President – Bob Miltenberger

Mr. Miltenberger noted that most of his activities since the last meeting had to do with putting together the AAHP Special Session for the HPS Annual Meeting. One of the key items he has learned from this is that the AAHP Past President must be proactive when interacting with the HPS. Mr. Miltenberger made an addition to the Past President Good Thing To Know (GTTK) document.

5.4 Secretary – Becky Grabarkewitz

Ms. Grabarkewitz gave an overview of her efforts as Secretary since the January 2016 meeting. She noted the main task of the Secretary is to take the minutes of the AAHP meetings. Minutes from January 2016 EC meeting were published in the June 2016 edition of the *CHP Corner*.

5.5 Treasurer – Steve Brown

Mr. Brown noted that the Finance Committee had a meeting in McLean, VA, on 09 June 2016. The committee reviewed the current budgets and made a few minor changes. The committee also met with Neal Abravanel, CFP, who serves as the AAHP Investment Manager. Mr. Brown gave a summary of the status of the AAHP investments. He noted that along with the nation, AAHP took a hit last year. AAHP lost about 6% of our Intermediate-Term and Long-Term investments. AAHP has had a slight recovery during the last quarter. AAHP has about \$775,000 in the AAHP Intermediate-Term and Long-Term investments. He noted that operating expenses are a variable that is time-dependent upon collections of receipts and expenditures.

Mr. Brown noted that AAHP has an investment policy (Standard Operating Procedure 2.4.2) which defines how much AAHP must maintain in the investment funds relative to the operating budgets. The words have been confusing and troubling the last couple of years. Mr. Brown, along with help of Mr. Jackson, made some tweaks to the policy and distributed to the group a few months ago. Mr. Brown shared the revised policy statement:

“It shall be the Academy’s goal to maintain at least 150% of the annual operating budget (i.e., projected disbursements) of the AAHP in Long Term Reserves and 100% of the annual operating budget divided approximately equally between the Short Term Reserves and Intermediate Term Reserves.”

Mr. Brown stated that for some years, AAHP has been operating on an annual basis in the red. AAHP’s expenses have been increasing. The expenses are about \$240,000 - \$250,000 a year now. AAHP’s revenues are pretty constant at \$175,000 - \$185,000 a year. This is because the number of certified health physicists (CHPs) is pretty constant at 1,350. Mr. Brown noted that AAHP has been operating at a \$20,000 - \$40,000 loss for the past 8-10 years. Therefore, the Finance Committee recommends to the EC that the AAHP increase the annual dues by \$20 starting in August of 2017. According to Ms. Johnson, the last time this was done was in 2005 and the increase was \$20. The EC approved a motion to increase the annual maintenance fees from \$75 to \$100 (effective for 2017 maintenance fees).

The Finance Committee has a request for the EC that, as a result of this shortfall over the years, the Secretariat has requested the AAHP to move \$50,000 from the Intermediate-Term Investments to the operating accounts to cover that shortfall. Mr. Lambert noted that the Secretariat initially requested to move \$70,000, and the Finance Committee approved \$50,000.

Dr. Poston noted that currently the Intermediate-Term + Short-Term investments do not cover 100% of the annual operating budget. He noted that the investments are about \$50,000 short of requirement. He asked what actions the Treasurer takes in this instance. Mr. Brown noted that the funds and cash flow are variable by time. Dr. Poston noted that if the EC is not achieving the ratio requirement, then the EC should change the measure. Several suggestions were offered, including the following:

- Adding a reference date for comparing the investment ratios to the requirements
- Action item for the EC to move more money to the Short-Term Investments in order to meet the ratio requirement
- Changing the requirement so that the Short-Term Investments should not go below \$200,000 at any time

5.6 Parliamentarian – Jim Stafford

Mr. Stafford noted that his main action from the last meeting was to search all AAHP documents and change Ms. Johnson’s title to Executive Director. He found eight different titles referring to Ms. Johnson’s position. Mr. Stafford reviewed 51 documents: ten documents required no change, six documents required changes in the charter, and four documents were recently revised. Mr. Stafford sent out 40 documents to the procedure owners for review with most all of the procedure owners approving the changes. Mr. Stafford will get in touch with Mr. Willison to upload all the documents to the website. The good news is that all documents have had a technical review.

6.0 Committee Correspondence and Reports

6.1 Appeals Committee – Sarah Hoover

There was no committee activity to report. EC members inquired about the status of the appeal-in-progress. Mr. Miltenberger never received any reply about the matter. Ms. Johnson noted that the candidate is taking the exam again this year. Mr. Miller will check the status of the appeal.

6.2 Continuing Education Committee – Jim Willison

Mr. Willison noted that the committee received the same number of continuing education submittal requests to review. The requests average about one per day. All of the requests are up-to-date and reflected on the website.

The committee has requested a change SOP 2.2.2 to add the American Society for Radiation Oncology (ASTRO) to the standard list of approved scientific meetings.

AAHP offered three courses on 16 July 2016:

- The Role of a Radiological Operations Support Specialist (ROSS) - 33 attendees
- Lessons in Communication from HPS's Ask the Experts - 20 attendees
- How Randomness Affects Understanding of Radiation Risk Assessments and Decisions for Radiation Safety - 23 attendees

The committee has one course lined up for the Bethesda meeting. They are still looking for another one.

6.3 Exam Site Selection Committee – Christopher Graham

Mr. Lambert noted that the committee requested to increase the membership by one member. The committee also requested an increase in their budget by \$500. Mr. Lambert acknowledged that the committee made the same membership request at the January 2016 meeting, and the EC voted no. Mr. Miltenberger inquired if a committee member was available to speak to the EC about the request.

Sean Murphy, a member of the Exam Site Selection Committee, addressed the EC about the committee requests. He noted that the request for additional monies was due to an exam site losing power on exam day. In response, the committee chair had to find a new exam site. Mr. Murphy justified the request to increase the committee membership so that the committee chair can focus solely on managing the committee. Currently, the committee chair is doing double work with responsibilities for both managing the committee and handling the selection of 4-5 exam sites. The additional member requested would assume the exam site responsibilities assigned to the committee chair, thereby alleviating his workload.

Ms. Johnson pointed out that a change in the number of committee members would require a change to the Bylaws. Proposed changes to the Bylaws are presented to the AAHP members during the election in the March / April timeframe. If the changes are accepted, they would be effective at about the May timeframe. Mr. Lambert proposed instead of changing the number of committee members for this committee in the Bylaws, the EC should consider eliminating the membership number requirement in the Bylaws. This information could be added to the committee charter and / or SOP. Multiple EC members agreed with this approach. Ms. Johnson indicated that several other changes to the Bylaws are needed. Mr. Lambert suggested that the EC review the Bylaws for other necessary changes. The EC has the time to do so now before the next election in March / April 2017.

6.4 Finance Committee – Steve Brown

Mr. Brown did not have any additional information to report from the Finance Committee. Details of the Finance Committee report were provided in Section 5.5, "Report of the Treasurer."

6.5 Nominating Committee – Earl Fordham

Mr. Fordham noted that the ABHP will have one position that needs to be filled for the term beginning in

January 2017. The Nominating Committee members solicited candidates from ABHP, CRCPD, HPS, AAPM, and ABMP. Five nominees were identified through this process, and all have indicated their willingness to serve. In accordance with SOP 2.5.1, the Nominating Committee ranked the slate of nominees and presented the results to the EC. The top-ranked candidate was Cindy Flannery.

The Nominating Committee also needed to fill one Board position on the ABMP. Michael Sheetz's final term will end in December 2016. In accordance with SOP 2.5.1 and SOP 1.2.1, Mr. Fordham appointed an ad hoc task force chaired by John Hageman. The task force developed a list of seven candidates. By procedure after EC approval, the AAHP President forwards the recommendations on to the ABMP President for selection. Resumes for all candidates are included in the report. The top three candidates were Kevin Buckley, Brian Methe', and Catalin Frujinoiu.

6.6 Professional Development Committee – Janet Johnson

Mr. Lambert noted that the committee is not requesting any actions by the EC at this time. The committee may request additional monies at a later time to print updated brochures and fact sheets.

6.7 Professional Standards & Ethics Committee – Tim Taulbee

Mr. Taulbee noted that this year the Joyce P. Davis Award will be granted to John Frazier.

The committee is addressing the issue with the procedure for charging ethics violations. The SOP requires for the Ethics Committee to be unanimous, with which the Ethics Committee agrees for reaching a verdict that an individual committed an ethics violation. There are five penalties for an ethics violation. The issue is that if the Ethics Committee is not unanimous in deciding the appropriate penalty, then the case is dismissed. To address this, the Ethics Committee is looking to modify the procedure to be a two-phase process:

1. Charge of violation to be unanimous
2. Sentencing phase to account for different opinions

The Ethics Committee hopes to have a proposal by the October teleconference.

Mr. Miltenberger recalled that 20 years ago the intentional decision was made to make all phases unanimous. The reasoning was that if different Ethics Committee members cannot agree on sentencing, then maybe the severity of the issue is not well-understood. He noted that all penalties can have serious consequences to an individual.

6.8 Title Protection Committee – Jay Maisler

Mr. Maisler noted that the committee will be meeting on 19 July 2016, to discuss updates and follow-up actions for the Commonwealth of Massachusetts and Commonwealth of Pennsylvania initiatives regarding medical physics licensing. Mr. Maisler also noted that an AAHP member recently became aware of a company using the CHP acronym for their respective certification. In this instance, CHP stood for Certified HIPAA (Health Insurance Portability and Accountability Act of 1996) Professional.

6.9 Liaisons

6.9.1 ABMP – Amir Huda/Michael Erdman/Michael Sheetz

Mr. Lambert noted that the committee is not requesting any actions by the EC at this time.

6.9.2 CRCPD – Earl Fordham

Mr. Fordham noted that Jared Thompson (Arkansas Department of Health) will be the new CRCPD Chair. His term began in May and lasts for one year. The next CRCPD meeting will be in May of 2017.

Dr. Irwin addressed the EC about CRCPD's initiative to develop the ROSS position and provide training to candidates. He described the ROSS position as a specialist position under the National Incident Management System (NIMS) to assist national, state, and local-level jurisdictions in the event of a radiological incident. The CRCPD has formed a Steering Committee with its federal partners in this endeavor, which are the Department of Homeland Security, Department of Energy, and Federal Emergency Management Agency. He noted that the Steering Committee has been working to develop a 40-hour certification course for potential ROSS candidates. They hope to begin offering this course in September 2016 and thereafter several times a year for the next few years. The goals of this initiative are to have 200 ROSSs across the nation and for each state to have a ROSS to call upon immediately. The thought is that the ROSS will serve at the behest of the state and local government agencies.

Dr. Irwin shared that the CRCPD and its federal partners believe it would be very valuable to have the AAHP help with the ROSS certification process. He suggested that the Steering Committee would be responsible for identifying the initial training as required as well as any continuing training necessary. They believe it would be advantageous for individuals serving as a ROSS to have an accredited certification, such as the ABHP. Because the CRCPD is going to invest significantly in the professional development for these people, they are considering using the AAHP courses as an avenue to provide refresher training in the future. They believe this would encourage people to pursue the certification in health physics and encourage attendance at the HPS meetings.

Mr. Lambert inquired about what CRCPD is hoping the AAHP can provide assistance with. Dr. Irwin responded that the CRCPD envisioned that the AAHP could help with the certification process and refresher courses. Specifically, he mentioned that the AAHP could provide a process that people will be identified with as ROSSs, the means for ROSSs to submit certification records, and a level of sponsorship for the ROSS refresher training. Dr. Irwin also stated that given the reputation of the AAHP for its certification, the CRCPD is hoping that the ROSS certification could enhance its standing by being associated with the AAHP.

Mr. Jackson asked for more details about the initial training. Dr. Irwin responded that the Steering Committee would develop the initial training, which would be a 40-hour course. The eight-hour training courses that CRCPD is offering currently are meant to test the curriculum for the 40-hour course. After individuals pass the initial training, they would be designated as Type I ROSS, Type II ROSS, or Type III ROSS. Type I ROSS is the highest level, and these would be people who work at the highest-level of government. The Type III ROSS would work with teams of workers. There would be minimum requirements, including ones related to health physics, for an individual to qualify for the initial training.

Ms. Buker inquired if the CRCPD would administer any exams for this certification. Dr. Irwin noted that the CRCPD would administer both practical examinations during the conduct and quizzes at the end of the process to ensure that the individuals have a record of their accomplishments.

Mr. Stafford asked if there was a defined role for the ROSS in the NIMS. Dr. Irwin stated that the CRCPD expects that the ROSS would be included on an inventory of resources that anyone could request. For example, an Incident Commander at the Incident Scene could request the assistance of a ROSS. The ROSS could be either a consulting role or hands-on role depending on the request for assistance.

Mr. Miltenberger suggested to Mr. Willison that the Continuing Education Committee should consider evaluating the 40-hour initial training course for approval for AAHP continuing education credits. He thought this could help create interest amongst the AAHP membership to become involved with and serve as a ROSS. Mr. Willison noted that the committee is in process of doing so.

After Dr. Irwin finished his presentation and left the meeting, Ms. Grabarkewitz suggested if the CRCPD is seeking the AAHP's stamp of approval, then it would be beneficial for the AAHP to have a member serve on the Steering Committee. Mr. Lambert suggested that the AAHP should request a written proposal from the CRCPD about the ROSS certification. There are also considerations about the effort required by the Secretariat to support this certification if the AAHP agrees to provide assistance (i.e., increased workload for the Secretariat could translate to increased expenses for the AAHP).

6.9.3 HPS – Andy Miller

Mr. Miller noted there was nothing to report.

6.9.4 NRRPT – Dave Tucker / Eddie Benfield

Eddie Benfield serves as the Chairman of the Board for the NRRPT. Dave Tucker is the incoming chairman, and his tenure will begin in January of 2017. Mr. Benfield noted that the NRRPT had 40 examinees sit for the February 2016 exam. Sixteen examinees passed, resulting in a passing rate of 40%. Mr. Benfield stated that the average passing rate for the past four exams is 44%. NRRPT has approximately 1,725 active practitioners.

The next exam will be 13 August 2016. There are 98 candidates that will sit for this exam, which is 2.5 times more candidates than NRRPT usually has for an exam. Mr. Benfield attributed this significant uptick to the increase in number of two-year degree programs over the past 8-10 years. He believes the graduates from these programs are now starting to apply to take the exam after gaining a few years of experience in the field. Exam dates for 2017 are 25 February 2017, and 12 August 2017.

Since the last meeting, NRRPT has awarded seven additional \$500 scholarships for students in two-year degree programs. The NRRPT Academic Reach-out and Expansion Committee has decided to assign "Champions" to each two-year and four-year degree program. The Champion will serve to promote the NRRPT exam, to encourage students to apply for the NRRPT scholarships, and to assist as a resource to the students and program.

6.9.5 CESB – Nora Nicholson

Mr. Lambert represented the AAHP at the annual CESB meeting held on 23 March 2016, in Alexandria, LA. Ms. Nicholson was not able to attend due to work commitments.

The CESB granted ABHP a two-year accreditation through 31 December 2017. The ABHP program was not re-accredited for the full five years (until 31 December 2020) because of a dispute regarding the method by which ABHP grants continuing education credits (CECs) for re-certification of CHPs — specifically for Continuing Education Lectures (CELs) and Professional Enrichment Programs (PEPs). The ABHP grants two CECs per one hour for CELs and PEPs given at the HPS Mid-year and Annual Meetings. However, CESB policy allows one CEC per one hour of lecture.

The AAHP sent a letter to the CESB in response, within the past two weeks, making the case that the AAHP method does indeed meet the CESB policy. The letter requests that CESB extend the ABHP accreditation for the full five years. Mr. Lambert noted that CESB sent a letter acknowledging that the

AAHP letter was received and will be considered. Mr. Lambert expects to receive a response in a couple of months. If the CESB denies the AAHP request, then AAHP will need to consider either changing the method for granting CECs for recertification or pursue alternate accrediting bodies.

Mr. Lambert noted that the CESB policy also allows for up to half of the required CECs for recertification to be from continued employment in the field. Thus, the remaining half of the required CECs can be from continuing education courses. Mr. Lambert noted that ABHP recertification requires continued professional employment. He contended that ABHP could require only 40 contact hours of continuing education courses per the CESB policy. Given that the ABHP method for recertification grants two CECs per one contact hour, the 80 CECs granted by ABHP would equal 40 contact hours. Therefore, Mr. Lambert concluded that the ABHP recertification process does comply with the CESB policy and CESB should extend the ABHP accreditation.

Mr. Kleinhans inquired if it would be simpler to change the ABHP recertification method to grant one CEC per one contact-hour and also grant CECs for continued professional employment during previous four-year recertification period. Mr. Lambert and Mr. Willison acknowledged that AAHP may in fact have to make such a change to the recertification process. Mr. Willison noted that this would be an administrative challenge. He noted that the Continuing Education Committee is still receiving questions about the recent change. Mr. Miltenberger inquired what actions would be required to change the ABHP recertification method. Mr. Willison responded that the AAHP would need to change SOP 2.2.2. Changes to the Bylaws would not be required. The ABHP recertification form may also need to be changed

7.0 Reports from the Editor & Webmaster

7.1 Newsletter Editor – Harry Anagnostopoulos

Mr. Lambert did not have anything to report. The newsletter editor was not present.

7.2 Webmasters – Scott Medling/Jim Willison

Mr. Willison noted that the AAHP webpage is generally pretty static. The webmasters update the webpage once a year to change the roster. They also update the Membership Directory on the webpage as often as Ms. Johnson provides data.

Mr. Kleinhans inquired where the previous EC minutes are located on the webpage. Mr. Willison noted that the older EC minutes are not currently posted on the webpage. Several EC members thought this would be a good idea to do so.

Mr. Jackson inquired about the process for certifying the election results. He noted that there is not really any action required on part of the Secretary. Mr. Willison noted that the Webmaster sends Ms. Johnson the official, auditable copy of the voting results.

8.0 Report of the American Board of Health Physics – Andy Miller

Mr. Miller noted that the exams for Part I and Part II are completed. Both exams will be administered on 18 July 2016. The “Wise Person” review this year consisted of Kathy Pryor, Ed Maher, and George Chabot. ABHP updated the procedure/policy manual. ABHP will send this to AAHP when it is completed. Mr. Miller provided the names of the new ABHP officers for the next year.

9.0 Report of the Secretariat – Nancy Johnson

Ms. Johnson provided statistics (as of 30 June 2016) about the AAHP membership and CHP exam over the past several years. The Secretariat processed 371 applications for the 2016 examination. This is an increase in applicants compared to last year. As of 30 June 2016, there are 1,312 active CHPs and 252 emeritus CHPs. There are now 431 non-active members and a cumulative total of 271 deceased CHPs.

The Secretariat received a few exemptions for the 2016 examination. One candidate required an examination with larger print font after suffering a detached retina. Another candidate is a caregiver for his / her mother, who had major surgery. The exam site for this candidate was located over four hours away. The Secretariat provided a proctor for a one-on-one session that was located closer to the candidate.

A closed executive session meeting was held at this time, and those minutes were separately recorded by the Parliamentarian per procedure.

10.0 Old Business

10.1 Review of January 2016 Action Items

10.1.1 Make ‘Executive Director’ Changes – Jim Stafford

Mr. Stafford noted that he identified 40 documents that need to be revised. He received a response from the owners of each document, and he is in the process of making the changes. Mr. Stafford identified that the AAHP will need to change the Bylaws in eight places.

10.1.2 Present SOP to Ethics Committee – Kent Lambert

The Ethics Committee is in the process of changing the SOP to address the issue that decisions by the committee must be unanimous. This was discussed in more detail in the report of the Professional Standards & Ethics Committee (Section 6.7).

10.1.3 Send Response to Exam Site Committee – Kent Lambert

Mr. Lambert informed the Exam Site Committee that the EC did not approve their previous request for an additional committee member.

10.1.4 Revise SOP 1.1.1 to add Periodic Review of BAI Contract – Kent Lambert

Mr. Lambert noted that this item will be addressed in the New Business section of the agenda.

10.1.5 Appoint Liaison for NRC Advisory Committee – Kyle Kleinhans

Mr. Kleinhans appointed Michael Sheetz as the AAHP Liaison to the NRC ACMUI. Dean Broga has agreed to serve as the AAHP Alternate Liaison to the NRC ACMUI. Mr. Kleinhans revised the respective SOP to account for this new position.

11.0 New Business

11.1 Approval of revised SOP 1.1.1 (see agenda item 5.1) – Kent Lambert

Mr. Lambert noted that this is the SOP for signing contracts. The SOP will be revised to add Section 3.4,

which states:

“The President shall review the contract between the Academy and Burk & Associates and present the results of the review to the EC at the Midyear Meeting of the Academy EC.”

11.2 Appointment of New Committee Members (see agenda item 5.2) – Kyle Kleinhans

Mr. Kleinhans addressed this information in the report of the President-Elect (Section 5.2). The proposed new committee chairs and new committee members (including alternates) are listed on page 31 of the meeting packet. Mr. Lambert commended Mr. Kleinhans for the good work.

11.3 Approval of revised SOP 1.2.1 (see agenda item 5.2) – Kyle Kleinhans

Mr. Kleinhans noted that this is the SOP for standing committee appointments. The SOP will be revised to:

- make the Executive Director changes
- add that alternates for liaison positions should be considered
- clarify the self-election process for ABMP liaisons
- add Liaison to the NRC ACMUI and Alternate Liaison to the NRC ACMUI
- add the Alternate Liaison to the CESB

Mr. Kleinhans noted that the GTTK document associated with this procedure will be revised to change “dues letters” to “maintenance fee invoices” in accordance with the current practice.

11.4 Approval of revised SOP 2.2.2 (see agenda item 6.2) – Jim Willison

Mr. Willison noted that this is the SOP for continuing education credits. The SOP will be revised to add ASTRO to the list of pre-approved professional meetings.

11.5 Budget Approval (see agenda item 5.5/6/4) – Steve Brown

The proposed budget was the output of the Finance Committee meeting held a few months ago. There were a few items that the Finance Committee tweaked but there were no major changes. The Finance Committee did add a disbursement category for “Special Projects – Schedule VI” for continuation of Ms. Johnson’s services after she retires. This included \$6,000 for Transition Programs and \$5,000 for Contingent Transition Consultant Fee. Mr. Lambert added that the Transition Programs is meant to address changes due to moving to electronic records and other technology changes.

11.6 Replacement ABHP Member & AMBP Liaisons (see agenda item 6.5) – Earl Fordham

Mr. Fordham addressed this information in the report of the Nominating Committee (Section 6.5).

11.7 Webmaster Charter and GTTK Documents – Kyle Kleinhans

Mr. Kleinhans recommended having a Charter, SOP, and GTTK document for the Webmaster just as other AAHP positions and committees have. This will enable the EC to have a better idea of the duties of the Webmaster and Assistant Webmaster and to know exactly what they do for AAHP.

11.8 Possible Reciprocity with ABMP – Kent Lambert

Mr. Lambert met with Mary Moore, who serves as the ABMP Chair, a couple of weeks ago to propose a possible reciprocity with ABMP and AAHP. Prior to his meeting with Ms. Moore, Mr. Lambert had a discussion with Mr. Miller, Michael Sheetz, and Steve King about this proposal.

Mr. Lambert proposed that the ABMP should allow CHPs to bypass the first two parts (written exams) of the ABMP certification in medical health physics. The ABMP certification consists of three parts, and the last part is an oral examination. This proposal would still give ABMP an opportunity to examine CHPs who apply. Also, the CHPs would still have to meet the ABMP requirements (i.e., experience, education) for the ABMP certification. Mr. Lambert did not offer anything in return on behalf of the AAHP. He noted that this reciprocity would have the possibility of increasing the ABMP membership ranks. Currently, the ABMP has only 44 certified medical health physicists. Ms. Moore stated that she will address this proposal at the next ABMP meeting, which will be held at the end of this month.

This could be relevant for CHPs in states where the legislatures are considering licensing requirements for medical physics. This reciprocity would allow CHPs a means to meet the potential licensing requirement for passing an exam in medical health physics (i.e., AAPM licensing template).

11.9 Future Title Protection Efforts with AIHA – Kent Lambert

Mr. Lambert noted that in the past AAHP has had an agreement with AIHA that when AIHA is pursuing title protection legislation in the states, this legislation will include protections for CHPs. For their efforts, AAHP agreed to pay \$1,000 to AIHA per each state where legislation was introduced. This agreement was formally documented in a three-party contract. HPS was also a party to the contract.

Recently, the AIHA introduced legislation in Wisconsin. The AAHP contract had expired, but AIHA went ahead and included the language in the legislation for CHP protections. This legislation failed to pass. AIHA sent a letter to AAHP stating that it is AAHP's decision to pay or not since the AIHA was not under contract. The EC needs to make a decision whether or not AAHP should pay monies to AIHA.

Mr. Lambert noted that Aaron Trippler, the AIHA Director of Government Affairs, has announced his intentions to retire and noted that AIHA is not taking actions to replace him. Mr. Trippler indicated to Mr. Lambert that he was not sure how many legislative bills AIHA will introduce in the future.

Mr. Maisler suggested that the EC should ask the HPS what actions they are taking about the AIHA contract. Mr. Lambert noted that the contract specifies that the legislature fee will be paid for by the AAHP (50%) and the HPS (50%). Mr. Maisler recommended that the AAHP should pay their portion.

11.10 Others' Use of CHP (Certified HIPAA Professional) – Jay Maisler

Mr. Maisler noted that a company has been administering a HIPAA professional certification since 1999. Individuals with this certification are also recognized as "CHPs." Mr. Maisler contacted the company. He found out that the HIPAA professional certification is not an accredited certification of any kind. To be certified, an individual must attend a two-day course at the HIPAA Academy and pay a fee. The company has trademarked "HIPAA Academy." The acronym CHP itself cannot be trademarked. Mr. Maisler determined that the company is not using the AAHP trademark for the CHP logo. Mr. Maisler expressed concern that this company's use of the CHP acronym could create confusion for certified health physicists, particularly those employed in the medical industry.

Mr. Lambert noted that the legislation introduced in Wisconsin by the AIHA did include protections for the use of CHP by only certified health physicists. Mr. Lambert noted that similar efforts to protect the

CHP acronym would have to be accomplished on a state-by-state basis.

11.11 Addition of Mentor Award – Bob Miltenberger

Mr. Miltenberger stated that Michael Stabin approached him about the possibility of one of the health physics organizations (AAHP / HPS) creating a Mentor Award. The purpose would be to recognize a professional for mentoring new members of the field. This would not be limited to teachers / professors but would also include those professional staff who choose to take new employees under their wing and guide them down the right pathways. Mr. Miltenberger felt this award sounded reasonable. Mr. Miltenberger added that one of the considerations is to determine which organization is more fitting to sponsor this award. Should this be a HPS activity or an AAHP activity? One thought is that there are also health physics professionals who are not CHPs that would be deserving of this award. Mr. Miltenberger will go back to Michael Stabin and suggest that they develop criteria for the award and decide the organization that will award it. They will address the EC in the future with a proposal.

11.12 2016 Special Session Update – Bob Miltenberger

Mr. Miltenberger noted that everything is in place and that he is all set to lead the AAHP Special Session.

11.13 Academy Open Meeting Agenda – Nancy Johnson

The EC members discussed logistics for giving their presentations during the business meeting.

11.14 January 2017 Meeting Date (22 January 2017 at Bethesda, MD)

Ms. Johnson noted that the next HPS Midyear Meeting will be held in Bethesda, MD, on 22-25 January 2017. The date of next EC meeting is Sunday, 22 January 2017.

END